

<b>Garmong Construction Services</b>					
<i>EMPLOYEE SAFETY POLICY HANDBOOK – Safety Inspections</i>					
<b>Last Revised:</b>	<b>January 27, 2012</b>	<b>By</b>	<b>Douglas Mahurin, MS, CSP</b>	<b>This Copy Printed:</b>	<b>1/27/2012 11:55:00 AM</b>

## **Safety Inspections / Audits**

The following outlines the safety inspections to be performed during the execution of the work by:

### **Informal Daily Work Site Safety Reviews**

- Will be completed by the Project Manager / Superintendent on a daily basis
- Items found will be discussed at the tailgate meetings and documented in the minutes.

### **Weekly Safety Inspections**

- Written safety audits are completed by the Superintendents on a weekly basis and submitted with time cards to the Safety Director at the main office.

### **Monthly Safety Inspections**

- Corporate Health and Safety Audits are led by the Safety Director or other Director of company officer on a monthly basis. The results of these audits are forwarded to the Safety Director at the main office and the results are discussed at the monthly Superintendent meeting.

### **Other**

- Safety audits will follow any incident report or significant near miss report.
- Additional safety audits may be conducted at any time.

## GCS Superintendent Weekly Site Safety Audit

Date: \_\_\_\_\_

Site: \_\_\_\_\_

Superintendent: \_\_\_\_\_

	Yes	No	N/A
Trailer setup complete			
Trailer stairway secure			
OSHA posters in place			
OSHA injury log posted			
PPE available for visitors			
Confined space identified			
Crane setup complete			
Crane signals posted			
Signaler training complete			
Crane fire ext in cab			
Rigging training complete			
Rigging tagged			
Rigging inspected			
Good rigging methods			
Power lines over 20' away			
Crane radius protected			
Compressed gas capped			
Compressed gas secured			
Compressed gas separated			
Gas lines in good condition			
Fire extinguisher nearby			
Temp electric panel labeled			
Temp electric panel secure			
Cords in good condition			
Ground prong in place			
Labels legible			
Cord insulation not pulled			
Emergency #'s posted			
Marshalling point id			
Emergency warning method			
First aid kit filled			

	Yes	No	N/A
Excavation spoil 2' away			
Excavation ladder @ 4'			
Excavation ladder within 25'			
Excavation sloped at 5'			
Excavation trench box			
Excavation fenced			
Fall protection @ 6'			
Harnesses inspected			
Lanyards inspected			
Proper anchorage points			
Employees trained			
Handrails in place			
Wall openings protected			
Floor openings protected			
Wire rope clips (3 min.)			
Wire rope tension +/- 3"			
Stairway handrails			
Stairway treads filled			
Fire extinguisher w/in 100'			
Fire ext on each floor			
Fire ext charged			
Gasoline proper container			
Forklift operator certified			
Forklift inspected			
Forklift lift chart			
Forklift angle indicator			
Forklift seat belt			
Forklift tire in good cond.			
Forklift labels legible			
Backup alarm audible			
Trash bins on site			

	Yes	No	N/A
Recycling bins on site			
JLG operator certified			
JLG inspected			
JLG controls legible			
Ladder proper type			
Ladder good condition			
Power tools label			
Power tool cord/plug			
Hard hats worn			
Safety glasses worn			
Gloves worn			
Respirator fit test			
Respirator proper type			
Med question complete			
Storage adequate			
Scaffold inspected			
User training cards			
Scaffold fully braced			
Scaffold fully planked			
Handrails in place			
Mud sills and feet			
Steel erection layout			
Fall protection in place			
Scissor lift training			
Controls labeled			
Safety chain in place			
Operator stand on floor			
Rebar Caps in place			
Drinking water on site			
Housekeeping good			
Tool box talks weekly			

## Garmong Construction Services Monthly Jobsite Safety Audit

Job Name & #: \_\_\_\_\_

Superintendent \_\_\_\_\_

Activity: \_\_\_\_\_

# of Employees: \_\_\_\_\_

Date: \_\_\_\_\_

**S - Satisfactory    I - Needs Improvement**

	S	I		S	I		S	I		S	I		S	I	
Site Safety	1	0	Site Entry Signs	0	0	Site Fencing	0	0	Traffic Control	0	0	Do Not Enter sign	0	0	Sign-In Required
Job Trailer	0	0	Stairway/Access	0	0	Secured	0	0	Electrical Wiring	0	0	Breakers Labeled	0	0	OSHA Signs
	0	0	OSHA 300A	0	0	Visitor Sign-In	0	0	Visitor PPE Avail	0	0	State/Fed Posters	0	0	Drug Testing
Written Programs	0	0	Site Specific	0	0	Each Sub on Site	0	0	GCS Hard Copy	0	0	Site Orientation	0	0	Self-Inspections
Asphalt Kettle	0	0	8' from building min	0	0	Propane 10' min	0	0	CO2 Extinguisher	0	0	Face Shield	0	0	Area Protected
Compressed Gas	0	0	Labeled	0	0	Capped	0	0	Storage Area	0	0	Secured Upright	0	0	Separated
Confined Space	0	0	Air Sampling	0	0	Air Monitoring	0	0	Fresh Air Supply	0	0	Hole Watch	0	0	Training
	0	0	Permit Completed	0	0	Entry Sign In	0	0	Rescue Personnel	0	0	Tripod	0	0	Proper Equip
Cranes	0	0	Set-up	0	0	Load Capacity	0	0	Hand Signals	0	0	Fire Ext in Cab	0	0	Sling/Rope Insp
	0	0	Annual insp	0	0	Boom Angle Ind.	0	0	Radius Protected	0	0	Power Line 20'	0	0	Tag Lines
	0	0	Rigger Training	0	0	Signaller Training	0	0	Operator Training	0	0	Soil Compaction	0	0	Goal Posts
Cutting/Welding	0	0	Fire Ext. Present	0	0	Torch Flash Arrst	0	0	Gages Working	0	0	Lead Condition	0	0	Curtains
Electrical Safety	0	0	Temp Panel Label	0	0	Panel Cover	0	0	Panel Clear 3'	0	0	Weatherproof	0	0	Ground Prong
	0	0	GFCI in use	0	0	Cord Insulation	0	0	Polarity	0	0	Labels Legible	0	0	Inspections
Emerg Action	0	0	#s Posted	0	0	Communication	0	0	First Aid Kit	0	0	Alarm System	0	0	1st Aid Training
	0	0	Evacuation Routes	0	0	Marshalling Point	0	0	Shut Down	0	0	Accountability	0	0	Shelter ID
Excavations	0	0	Competent Person	0	0	Spoil Pile 2' away	0	0	Slope/Bench @ 5'	0	0	Access/Egress @4'	0	0	Fencing
	0	0	Soil Type	0	0	Competent Person	0	0	Water Hazard	0	0	Vibration	0	0	Traffic
Fall Protection	0	0	Site Specific Plan	0	0	Competent Person	0	0	Training	0	0	Wall Openings	0	0	Floor/Roof Holes
	0	0	Wire Rope	0	0	Wire Rope Clips	0	0	Flagged @ 6'	0	0	Wire Tension +/- 3"	0	0	Toeboards
	0	0	Handrails	0	0	Top Rail 42+/- 3"	0	0	Midair 21+/- 3"	0	0	Toe board 4"	0	0	200# Force
	0	0	Harness/Lanyard	0	0	Anchorage Point	0	0	Retractable	0	0	Access	0	0	Stairways
	0	0	Safety Monitor	0	0	Slide Arrestors	0	0	CAZ	0	0	Perimeter Marking	0	0	Material Staging
Fire Protection	0	0	Training	0	0	Fire Ext. w/in 100'	0	0	Fire Ext. Inspection	0	0	Fire Ext per Floor	0	0	Housekeeping
Flammables	0	0	Gasoline	0	0	Propane	0	0	Storage Area	0	0	Storage Cont	0	0	Separation 25'
Forklift	0	0	Backup Alarm	0	0	Windshield	0	0	Seat Belts	0	0	Brakes	0	0	Operator Certified
	0	0	Controls Labeled	0	0	Tires	0	0	Angle Indicator	0	0	Inspections	0	0	Lift Chart
Hazard Com	0	0	Written Program	0	0	MSDS Sheets	0	0	Hazard Determin	0	0	Chemical List	0	0	Training
Health Hazards	0	0	Silica	0	0	Lead	0	0	Asbestos	0	0	Hex Chrome	0	0	Dust
	0	0	Lighting	0	0	Port-O-Johns	0	0	Potable Water	0	0	Trash Cans	0	0	Other
JLG	0	0	Training Card	0	0	Harness/Lanyard	0	0	Controls Labeled	0	0	Inspections	0	0	Proper Use
Ladders	0	0	Type/Use	0	0	4:1/Tied Off	0	0	3' Extension	0	0	Footings	0	0	Training
Power Tools	0	0	Grounded	0	0	Labels Intact	0	0	Cord Condition	0	0	Guards	0	0	Powder
PPE	0	0	Hard Hats	0	0	Safety Glasses	0	0	Hearing Protection	0	0	Face Shields	0	0	Work Shoes
	0	0	Reflective Vests	0	0	Goggles	0	0	Metatarsals	0	0	Barricades	0	0	FRC's
Respirators	0	0	Medical Release	0	0	Fit Test	0	0	Cleaning/Storage	0	0	Type/Use	0	0	Training
Scaffolding	0	0	Access	0	0	Handrails	0	0	Toe Boards	0	0	Footings	0	0	Inspections
	0	0	Fully Braced	0	0	Mud Sills	0	0	Fully Planked	0	0	Board Overlap	0	0	Bldg Tie
Scissor Lift	0	0	Training	0	0	Inspection	0	0	Midrail Chain	0	0	Controls Labeled	0	0	Handrails
Steel Erection	0	0	Competent Person	0	0	Site Layout	0	0	Lift Plan	0	0	Fall Protection	0	0	CDZ
Training	0	0	Tool Box Talks	0	0	On-Going	0	0	Competent Person	0	0	OSHA 10	0	0	OSHA 30
Misc.	0	0	Housekeeping	0	0	Walking Surfaces	0	0	Parking	0	0	Trash Cans	0	0	Lunch Area
										# of Observations	1	0	<b>% Compliant</b>		<b>100.00%</b>

Completed by:

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