

Garmong Construction Services					
<i>EMPLOYEE SAFETY POLICY HANDBOOK – Regular Routine Training</i>					
Last Revised:	February 7, 2012	By	Douglas Mahurin, MS, CSP	This Copy Printed:	2/7/2012 5:35:00 PM

Regular and Routine Safety Training

DAILY

Safety awareness and training should be conducted on a regular basis. It is recommended that on a daily basis before work starts a pre-job assessment be conducted. The pre-job assessment should focus on the safety exposures of the day. During the pre-job assessment it also recommended that the lead foreman review any incidents or near miss incidents that took place the day before.

WEEKLY

On a weekly basis, Supervisors will conduct box talks. The talks will be relevant to the work under progress. Each employee will participate in the tool box talks and sign the sign-in sheet.

MONTHLY

Once a month a formal safety-training meeting should be scheduled. It is recommended that one of OSHA mandatory annual training topics are covered during the monthly meetings.

ONGOING

Additional ongoing training will be provided all employees as needed on the job sites. GCS will ensure that each employee is given the tools, education and training necessary to perform their tasks in a safe manner.

SUPERVISORY TRAINING

It is recommended that all supervisors possess a minimum of an OSHA 10 hour training certificate. An OSHA 30 hour card is preferred. Safety training will be given on an ongoing basis at the monthly Superintendent meetings. Additional supervisory training will be provided to ensure the success our site supervision.