

Garmong Construction Services					
<i>EMPLOYEE SAFETY POLICY HANDBOOK – Working Alone</i>					
Last Revised:	January 13, 2012	By	Douglas Mahurin, MS, CSP	This Copy Printed:	1/31/2012 4:41:00 PM

Working Alone

It is the policy of GCS that no employee will work alone on any site at any time. The exception to this policy is while operating a motor vehicle.

While any employee is working on site there will be site supervision and/or a safety representative on site and aware of the work in progress. No work is permitted while only one person is on site.

When operating a motor vehicle travel with a buddy as much as possible. If traveling alone is unavoidable or necessary, then the following guidelines apply:

- Notify supervision at the site you are leaving of your intention to leave the site.
- Notify the site you are traveling to of your coming and anticipated arrival time.
- If you are making a round trip to pick up materials or other items, make sure the supervision on site is aware of your departure time and anticipated return time.
- Make sure you are traveling with a cell phone in the vehicle in case of emergency. Do not use the cell phone while operating the vehicle.