

<b>Garmong Construction Services</b>					
<i>EMPLOYEE SAFETY POLICY HANDBOOK – Spill Prevention and Response</i>					
<b>Last Revised:</b>	<b>February 7, 2012</b>	<b>By</b>	<b>Douglas Mahurin, MS, CSP</b>	<b>This Copy Printed:</b>	<b>2/7/2012 6:48:00 PM</b>

## Spill Prevention and Response

In order to maintain the working and living environment, best practices have been identified to prevent spills and contain/clean up spills in the unlikely event that they should occur. The items we have identified as best practices include:

### Spill Prevention

- ✓ Chemical substances will be stored in proper containers, preferably the manufacturer's containers unless the manufacturer's container is damaged beyond repair.
- ✓ Chemical will be kept in closed containers when not in use.
- ✓ Chemicals will not be stored in areas where they could be exposed to storm water.

### Housekeeping

- ✓ In areas where chemicals are used and stored, proper housekeeping must be maintained by using good housekeeping and best management practices.
- ✓ Storage areas must be clean and orderly.
- ✓ All containers must be labeled and properly sealed or capped.
- ✓ Secondary containment used when appropriate.

### Spill Response

- ✓ Proper spill kits will be maintained on site and readily available.
- ✓ Supplies for cleanup of potential spills will be maintained on site and readily available.
- ✓ Clean up supplies must be easily accessible when required.
- ✓ Clean up supplies must be maintained in type and amounts appropriate for the type and amounts of chemicals being stored.
- ✓ Communication must be made to owner and all other working parties on site of any spill or release, regardless of how minor it may appear.
- ✓ A spill mitigation company will be identified and their number posted in the event there is a spill too large to self clean.

### Training

Employees will be trained on:

- ✓ Recognition of hazardous waste
- ✓ Proper handling of waste/scrap/recyclables
- ✓ Spill prevention
- ✓ Spill response including proper disposal, materials available for use, and proper communication