

Garmong Construction Services					
<i>EMPLOYEE SAFETY POLICY HANDBOOK – In Plant Rail Safety</i>					
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In Plant Rail Safety

General Safety Rules

- No work will be performed with 20 feet of a rail way unless the proper work permit has been issued and employees have completed and documented the proper training.
- Never position any part of your body in any pinch point as rail equipment can move at any time.
- Never attempt to crawl under rail equipment or climb over moving rail equipment.
- Never cross in front of moving rail equipment.
- In all cases pedestrian employees will only cross rail ways at designated areas.
- Vehicle crossings are not to be used as pedestrian crossings unless so indicated and there are no other pedestrian crossings in the area.
- If no designated pedestrian crossing exists the following safety rules will be enforced
 - ✓ Do not cross within 10 feet of the end of a parked rail car.
 - ✓ Do not cross between uncoupled rail cars.
 - ✓ Stop, Look, and Listen prior to proceeding across the tracks.
 - ✓ Never step on any rails as they may be slippery.

Personal Protective Equipment

ANSI approved personal protective equipment required when working within 20 feet of a rail way will be:

- Hard Hats
- Gloves
- Safety Glasses
- High Visibility Clothing
- Safety Toe Work Boots

Training

Training appropriate to the complexity of the job will be provided by a competent person prior to the beginning of any work that is conducted within 20 feet of a rail way. There will be a knowledge assessment used to verify the effectiveness of the training and that employees have the appropriate knowledge to work in the rail areas safely. Retraining will be provided to any employee who demonstrates a lack of proficiency with the materials presented. The training documentation will include at a minimum:

- Name of the competent person/trainer and contact information
- Outline of the materials presented
- Sign in sheet of all employees completing the training
- Location and date of the training class
- Knowledge Assessment tool