

Garmong Construction Services					
<i>EMPLOYEE SAFETY POLICY HANDBOOK – Fire Protection</i>					
Last Revised:	January 25, 2012	By	Douglas Mahurin, MS, CSP	This Copy Printed:	1/25/2012 2:55:00 PM

FIRE PROTECTION PROGRAM

All new employees at Garmong, Inc. will be trained in the proper use of fire extinguishers as well as the different types of extinguishers. Fire extinguishers will be inspected by the Superintendent at a minimum of a monthly basis. Annually the extinguishers will be inspected by the manufacturer or an extinguisher service company.

A fire emergency plan is posted in each trailer on the job site. Each employee will be instructed in this plan and is expected to review the plan as needed.

In case of a fire, **call 911** immediately. Garmong's employees will try to extinguish the fire only in its incipient stages with extinguishers. The alarm (3 short blasts on the air horn) will be sounded and the fire department will be called.

In the on-site fire emergency plan, the exit routes, reporting stations and emergency stations are listed. Each employee is to follow his assigned task per the plan. This plan is instituted to assure the safety of our employees. Do not take unnecessary chances or risk injury in the fighting of a fire.

Minimum of 1 fire extinguisher per job trailer and 1 per company owned vehicle.

Minimum of 1 fire extinguisher within 25' of any hot work.

Minimum of 1 fire extinguisher per floor of any structure.

Minimum travel distance of 100' to any extinguisher within a structure.

Fire Extinguisher Use

We are not "Trained Fire Fighters". Our primary concern during a fire is the preservation of life – the preservation of property is secondary. Prompt use of a fire extinguisher will extinguish small fires.

1. Pull the keeper pin.
2. Aim the hose at the base of the fire
3. Squeeze the handle of the extinguisher to discharge the agent.
4. Sweeping motion back and forth to extinguish the fire.

Once a Fire Extinguisher has been used, turn it in to the shop for a fully charged replacement. The propellant will leak out once the pin breaks the seal of the cylinder during use.

The best method of fighting fires is to prevent them in the first place. Housekeeping is critical to the successful prevention of fires. Controlling of ignition sources will also aid in the prevention of fires. Be aware of your surroundings and maintain and clean and safe work site.

Awareness of potential ignition sources around construction sites.

1. Help keep the site clean.
2. Store combustible materials away from ignition sources not in job trailers.
3. Report any possible fire hazards that you notice.

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4. On hot-work jobs (welding, torch cutting, grinding,...) have a fire extinguisher handy.
5. Don't smoke near flammables or re-fueling operations.
6. Always use approved safety cans or the original manufacturer's containers.
7. Don't store any combustible material in front of space heaters.
8. Know where the closet closest fire extinguisher is and how to use it.