

<b>Garmong Construction Services</b>					
<i>EMPLOYEE SAFETY POLICY HANDBOOK – Sub Contractor Safety Management</i>					
<b>Last Revised:</b>	<b>January 24, 2012</b>	<b>By</b>	<b>Douglas Mahurin, MS, CSP</b>	<b>This Copy Printed:</b>	<b>1/24/2012 4:44:00 PM</b>

## **SUBCONTRACTOR SAFETY MANAGEMENT**

### Prequalification

Proposed subcontractors will complete and submit a Contractors Prequalification Form from which a Supplier/Subcontractor Quality Rating Report will be completed. The Contractors Prequalification Form must be complete and all requested attachments provided.

### Selection

Selection of subcontractors will be based upon several considerations including but not limited to: prior working relationships, Quality Rating Report score, Audits of current work in progress, availability of contractors in the area. The contractor that receives the best overall review will be forwarded to the owner's representative for review and approval.

### Pre-Job

The selected subcontractor will provide a training matrix with individual names and the areas of completed training. The subcontractor will also identify competent persons and the areas of their competency. Sub-contractor site mobilization activities will be monitored by the Site Safety Representative.

### On-site

The subcontractor will provide:

- A designated site safety contact
- A copy of their site specific safety plan prior to beginning work to include: the steel erection plan, hazard communication program and MSDS sheets, emergency action plan including contact names and phone numbers, fall protection plan, lift plans, excavation plans and any other applicable plans as per the project..
- Documentation and names of competent persons and their fields of competency.
- Participate in weekly safety meetings and safety walk through on the site.

The subcontractor will be required to meet all hazard analysis requirements. The sub-contractor will complete a JSA for all high hazard tasks. The subcontractor may use their own form of the GCS form. If the sub-contractor wants to use their own JSA format, it must be submitted and approved prior to use. Periodically, the sub-contractor JSA's will be reviewed. The subcontractor will be included in the audits and inspections on site and are is expected to immediately correct any at-risk behaviours or hazards identified that are within the subcontractor's' scope of work and ability to correct.

Employees of subcontractors have the right to refuse any work they deem to be hazardous.

The subcontractor's is expected to correct performance to prevent excessive Near Hits. If the subcontractor is unable to perform their his scope of work without at-risk behaviour or crating hazardous working conditions on the site, the subcontractor may be asked to leave the site until an abatement plan can be prepared and agreed upon.

### Post-contract

Upon completion of the work, a subcontractor evaluation will be completed to evaluate the safety performance of the subcontractor and provide feedback for future consideration.